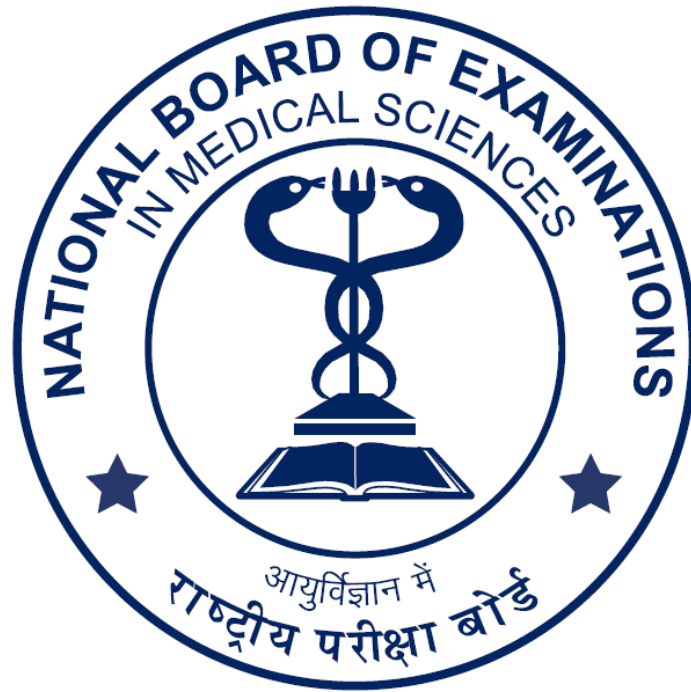


नई यात्री लिफ्ट (लिफ्ट) की आपूर्ति, स्थापना, परीक्षण व कमीशनिंग और
पुरानी गैर-सेवा योग्य यात्री लिफ्ट की बायबैक हेतु लिमिटेड निविदा
**Limited Tender for Supply, Installation, Testing and
Commissioning of New Passenger Lift (elevator) and
Buyback of old Non-serviceable Passenger Lift**

2024



आयुर्विज्ञान में राष्ट्रीय परीक्षा बोर्ड

NATIONAL BOARD OF EXAMINATIONS IN MEDICAL SCIENCES

नई दिल्ली / NEW DELHI



www.natboard.edu.in

तथ्य पत्रक / Fact Sheet

क्र. सं / Sr. No.	ब्यौरे / Particulars	विवरण / Details
1	निविदा Tender for	नई यात्री लिफ्ट (लिफ्ट) की आपूर्ति, स्थापना, परीक्षण व कमीशनिंग और पुरानी गैर-सेवा योग्य यात्री लिफ्ट की बायबैक हेतु निविदा / Supply, Installation, Testing, Commissioning of New Passenger Lift (Elevator) and Buyback of old Non-serviceable Passenger Lift.
2	निविदा का प्रकार Type of Tender	लिमिटेड, एकल चरण दो बिड (दो लिफाफा) प्रणाली Limited, Single Stage Two Bid (2 Envelope) System
3	निविदा प्रकाशन तिथि Publication Date	14/06/2024
4	चयन विधि Selection Method	Least Cost System (LCS)
5	निविदा दस्तावेज यहाँ उपलब्ध है Tender Documents available at	https://natboard.edu.in/tenders.php https://eprocure.gov.in/epublish/app
6	अनुमानित लागत Estimated Cost	Rs. 18,15,000 /- (including CMC and GST)
7	बयाना राशि Earnest Money Deposit	Rs. 54,450/-
8	प्री-बिड मीटिंग Pre-Bid Meeting	28/06/2024: 3 pm (at NBEMS Office, Sector-9, Dwarka, New Delhi)
9	बोली जमा करने की अंतिम तिथि Last date of bid submission	05/07/2024: 12 noon (at National Board of Examinations in Medical Sciences, NAMS Building, Ansari Nagar , New Delhi)
10	बोलियां खुलने की तिथि और समय Date & Time for Opening of bids	05/07/2024: 4 pm (at NBEMS Office, Sector-9, Dwarka , New Delhi)
11	वित्तीय बोलियां खुलने की तिथि और समय Date & Time for Opening of Financial bids	Dates shall be notified later.

अनुक्रमणिका / Table of Contents

A. कार्य का दायरा व तकनीकी विनिर्देश	4
Scope of Work / Technical Specifications	4
1. Scope of Work.....	4
2. Broad Specifications of the proposed Elevator	4
3. General Features to be included	5
4. Removal of Existing Elevator and Restoration of Lift Well	6
5. Warranty & Free Maintenance.....	6
6. Comprehensive Annual Maintenance (Post Warranty).....	6
7. Documentation, Report and License	6
8. Confidentiality:	6
9. Delivery Timelines:.....	6
B. पात्रता मानदंड / पूर्वापेक्षाएँ	7
Eligibility Criteria /Pre-requisites	7
बोली जमा करने के समय संलग्न किए जाने वाले दस्तावेजों की सूची	8
List of Document to be attached at the time of submission of the bid	8
C. बोलीदाताओं के लिए सामान्य सूचना और निर्देश	9
General Information and Instruction to the Bidders	9
1. Submission of offers	9
2. Price Quotation.....	11
3. Security Deposit/EMD.....	11
4. Acceptance of offer.....	11
5. Evaluation Process	11
6. Payment Terms.....	12
7. General clauses	12
Annexure I	15
Form I: PRE-QUALIFICATION-CUM-TECHNICAL BID.....	15
Annexure II	16
Form II: FINANCIAL BID	16
Annexure III	17
Form III: Bid Security Declaration	17
Annexure IV	18
Form IV: CERTIFICATE of the BIDDER.....	18
Annexure V	19
Form V: Self- Declaration – No Blacklisting.....	19



आयुर्विज्ञान में राष्ट्रीय परीक्षा बोर्ड
(स्वास्थ्य एवं परिवार कल्याण मंत्रालय, भारत सरकार के अधीन एक स्वायत्त निकाय)
NATIONAL BOARD OF EXAMINATIONS IN MEDICAL SCIENCES
(Autonomous Body under Ministry of Health and Family Welfare, Govt. of India)
महात्मा गांधी मार्ग (रिंग रोड), अंसारी नगर, नई दिल्ली- ११००२९
Mahatma Gandhi Marg (Ring Road), Ansari Nagar, New Delhi -110029

No.: D-11004/VTS/1/2022-Est./

dated: 14/06/2024

नई यात्री लिफ्ट (लिफ्ट) की आपूर्ति, स्थापना, परीक्षण व कमीशनिंग और पुरानी गैर-सेवा योग्य यात्री लिफ्ट की बायबैक हेतु निविदा

Tender for Supply, Installation, Testing and Commissioning of New Passenger Lift (elevator) and Buyback of old Non-serviceable Passenger Lift

आयुर्विज्ञान में राष्ट्रीय परीक्षा बोर्ड (एनबीईएमएस), स्वास्थ्य और परिवार कल्याण मंत्रालय, भारत सरकार का एक स्वायत्त निकाय है, जिसे आधुनिक चिकित्सा के क्षेत्र में स्नातकोत्तर स्तर पर एक समान और उच्च स्तरीय परीक्षा आयोजित करने का कार्य सौंपा गया है। The National Board of Examinations in Medical Sciences (NBEMS) is an autonomous body of Ministry of Health and Family Welfare (MoHFW), Govt. of India, entrusted with the task of conducting uniform and high standard exams at Post Graduation level in the field of Modern Medicine.

2. एनबीईएमएस यात्री लिफ्ट की स्थापना के लिए लाइसेंस प्राप्त और पंजीकृत फर्मों से एकल चरण दो बिड प्रणाली (दो लिफाफा, तकनीकी बोली और वित्तीय बोली) के तहत लिमिटेड निविदा आमंत्रित करता है। बोली का यह आमंत्रण इस निविदा दस्तावेज में उल्लिखित पूर्व-योग्यता मानदंडों को पूरा करने वाले सभी बोलीदाताओं के लिए खुला है। NBEMS invites Limited Tender under single stage two bid system (2 Envelope, Technical Bid and Financial Bid) from licensed and registered firms for installation of Passenger Elevators. This Tender is open to all Bidders meeting pre-qualification criteria as mentioned in this Tender Document.

3. निविदा दस्तावेज एनबीईएमएस की वेबसाइट (www.natboard.edu.in) या सेंट्रल पब्लिक प्रोक्योरमेंट पोर्टल (<https://eprocure.gov.in/epublish/app>) से डाउनलोड किया जा सकता है। The Tender document can be downloaded from NBEMS's web site (www.natboard.edu.in) or Central Public Procurement Portal (<https://eprocure.gov.in/epublish/app>).

A. कार्य का दायरा व तकनीकी विनिर्देश
Scope of Work / Technical Specifications

1. Scope of Work

- (a) Supply, Installation, Testing and Commissioning of Passenger Elevator of heavy duty with latest technology, gear less and machine room less type Elevator with carriage capacity of 6 passengers. The lift shall have 4 stops and 4 openings (Ground Floor, 2nd Floor, 4th Floor, 5th Floor). The elevator is to be installed at the following location:

National Board of Examinations in Medical Sciences
PSP Area, Opposite Dwarka Courts,
Sector-9, Dwarka, New Delhi.

- (b) Under this tender, the bidder shall mandatorily buyback the old passenger elevator installed in NBEMS. The bidder shall be required to dismantle old elevator and its accessories in a safe manner from the Building, without causing any damage to the building. Bidder is advised to inspect the old lift before bidding.
- (c) The bidder shall be required to perform renovation/restoration the Lift Well to a good condition before installation of new lift. The Cost towards the same to be included in the rates quoted by the bidder. No extra amount shall be payable for the same.
- (d) The Civil, Architectural and Electrical Works/Consultations (as required) to be arranged by the bidder at his own cost.
- (e) Obtaining of Permissions / License for erection/operation of lift shall be the responsibility of the bidder.
- (f) Bidder is advised to inspect the site for ascertaining the exact requirements of NBEMS and assess the Dimensions, Metrics of the lift well and technical specifications requirement.

2. Broad Specifications of the proposed Elevator

Capacity	6 Persons
Stops & Openings	04 Stops, 04 Openings
Floor Destinations	Ground, Second, Fourth and Fifth Floor
Speed	1 meter per second
Power Supply	400/415 Volts (03 phase AC)
Operation	Full Collective Operation
Machine	Gearless, Machine-Room less
Drive	VF regenerative
Standard Features	Anti-nuisance car Call Protection Overload device Emergency Fireman's Service Emergency Car Light Unit Door time Protection Emergency Alarm Button
Traction Media	Flat Coated Steel Belt
Brake	Electro-Magnetic fail-safe brake
Codes and Standards	Lift shall conform to applicable codes and standards

3. General Features to be included

- i). ACVVVF closed loop drive
- ii). Alarm button in car operating panel with battery back-up
- iii). Automatic operation for car fan
- iv). Adjustable door open time
- v). Anti-nuisance (empty car)
- vi). Anti-nuisance (car call cancellation at direction reversal)
- vii). Blower fan in car for ventilation
- viii). Braille on push buttons
- ix). Car call cancellation by double pressing floor button in car operation panel.
- x). Door open and Door close buttons in car operating panel
- xi). Door closing retries
- xii). Door nudging
- xiii). Emergency light
- xiv). Full load by-pass
- xv). Home landing
- xvi). Infra-red screen for Car Door
- xvii). Intercom
- xviii). Jammed landing operating panel call button by-pass
- xix). Motor overheat protection
- xx). Overload function with audio-visual indication in car operating panel
- xxi). Phase failure and phase reversal protection
- xxii). Automatic rescue device in case of power failure
- xxiii). Attendant control
- xxiv). Car arrival chime on car top
- xxv). Red dot matrix scrolling display in car operating panel
- xxvi). Red dot matrix scrolling display in landing operating panel on All Floors
- xxvii). Fireman control
- xxviii). Fireman emergency return
- xxix). Interface to Building Monitoring System (BMS) through potential free contacts
- xxx). Provision of additional cores in travelling cable for CCTV camera signals/music system wiring
- xxxi). Voice announcement unit in car.
- xxxii). **The features indicated above are illustrative and not exhaustive, other features mandatory as per Rules are to be incorporated by the bidder in their proposals.**

4. Removal of Existing Elevator and Restoration of Lift Well

This tender includes buyback of the old lift installed in the Building. The bidder shall be required to dismantle the old elevator and its accessories in a safe manner from the Building, without causing any damage to the building. The bidder shall be required to perform renovation/restoration the Lift Well to a good condition before installation of new lift. The Cost towards the same to be included in the rates quoted by the bidder. No extra amount shall be payable for the same. Bidder is advised to inspect the old lift/site before bidding.

5. Warranty & Free Maintenance

The lift should carry atleast **24 months Comprehensive Warranty** and the bidder shall provide free maintenance during the said period. The Warranty Period shall begin from the date of completion of installation.

6. Comprehensive Annual Maintenance (Post Warranty)

Post Warranty, the Lift shall be covered under the Comprehensive Annual Maintenance Contract with the bidder. During the AMC period, the bidder shall provide routine Maintenance Services for smooth and safe operation of the Elevator.

7. Documentation, Report and License

The bidder shall be responsible for preparation of all documentation required for obtaining permission/license for erection and operation of lift. The bidder to study the site and prepare all necessary documentation, drawings etc. The Civil, Architectural and Electrical Works/Consultations (as required) to be arranged by the bidder at his own cost. Obtaining of Permissions / License for erection/operation of lift shall be the responsibility of the bidder. The bidder shall handover all the documents, reports, licenses, design documents, drawings, warranty certificates etc. to the concerned section of NBEMS in original, on Completion.

8. Confidentiality:

All documents, information, reports, drawings etc. relating to the assignment would be handled and kept strictly confidential and should not shared / published / supplied or disseminated in any manner to any third party.

9. Delivery Timelines:

- (i) General Arrangement Drawings (“GAD”) to be submitted by the successful bidder within 2 weeks from the date of Award of Contract.
- (ii) Completion of Installation: Within 3 Months from the date of approval of GAD.

B. पात्रता मानदंड / पूर्वापेक्षाएँ
Eligibility Criteria / Pre-requisites

The bids of only those firms will be considered which satisfy the following eligibility criteria:

- i. The Bidder should be registered with the Appropriate Authority and have Income Tax Permanent Account Number (PAN) and GST Registration.
- ii. Bidder should have Necessary License from appropriate authority for carrying out installation of Passenger Elevators.
- iii. Bidder should have **OEM Authorization** from the Legally Valid Elevator Manufacturer Company.
- iv. **Experience:** The Firm should have experience of Installation of Passenger Elevator in Government Organizations during last 3 years and should have executed atleast:
 - a) **One work** not less than **80%** of Estimated Cost.
 - or*
 - b) **Two works** each costing not less than **50%** of Estimated Cost.
 - or*
 - c) **Three works** each costing not less than **40%** of Estimated Cost.
- v. The Average Annual Income (during last 3 years) of the Firm in the last 3 financial years should be minimum Rs. 18 lakhs (Rupees Eighteen Lakhs).
- vi. **Proposal/Synopsis Document:** Bidder to submit a proposal document indicating detailed specifications of the proposed Elevator, its technology, design, safety features, details of mandatory compliances, execution plan etc. NBEMS shall verify the proposal document of each bidder from a Technical Expert. Only technically passed proposals shall be considered for further evaluation, failing which the bids shall be disqualified on Technical Grounds. The **bidder may inspect the site between 10:00 am to 05:00 pm on working day, before the last date of submission of bids.**
- vii. Bidder should not be black listed by any Government departments, PSUs or any other organization in respect of any assignment or behavior. A certificate in this regard required to be submitted as per format in (**Form IV**).
- viii. Bids not satisfying the above eligibility criteria / not accompanied by the requisite documentary proofs shall be rejected on Technical grounds and shall not be considered further for evaluation of Bids.

बोली जमा करने के समय संलग्न किए जाने वाले दस्तावेजों की सूची

List of Document to be attached at the time of submission of the bid

Sr. No.	Document Required	Indicate Page No.
(i)	फर्म पंजीकरण प्रमाण पत्र/प्रासंगिक सहायक दस्तावेज Firm registration certificate/relevant supporting documents.	
(ii)	फर्म का स्थायी खाता संख्या (पैन) और जीएसटी पंजीकरण। Permanent Account Number (PAN) and GST Registration of Firm.	
(iii)	कुल बिक्री के समर्थन में प्रमाण अर्थात् पी एंड एल खाते, सी.ए. प्रमाणपत्र, आदि Proof in support of turnover i.e. P&L Accounts, CA Certificate, etc.	
(iv)	अनुभव के समर्थन में प्रमाण अर्थात् प्रमाण पत्र, वर्कऑर्डर आदि। Proof in support of experience i.e. Certificates, Workorders, etc.	
(v)	यात्री लिफ्ट की स्थापना के लिए उपयुक्त प्राधिकारी से लाइसेंस/अनुमति पत्र License / Permission from appropriate authority for carrying out installation of Passenger Elevators.	
(vi)	कानूनी रूप से वैध लिफ्ट निर्माता से ओईएम प्राधिकरण पत्र / OEM Authorization from Legally valid Elevator Manufacturer.	
(vii)	प्रस्ताव / सनोप्सिस दस्तावेज Proposal/Synopsis Document	
(viii)	बोलीदाता का प्रोफाइल विवरणिका/ प्रस्तुति/ निष्पादन योजना Bidder's profile/ brochure/ presentation/ Execution Plan.	
(ix)	फॉर्म I के अनुसार पूर्व-योग्यता सह तकनीकी बोली Pre-Qualification cum Technical Bid as per Form I	
(x)	फॉर्म II के अनुसार वित्तीय बोली (सीलबंद लिफाफे में जमा करें) Financial Bid as per Form II (To be Submitted in a Sealed Envelope)	
(xi)	बयाना राशि / फॉर्म III के अनुसार बोली सुरक्षा घोषणा Earnest Money Deposit / Bid Security Declaration as per Form III	
(xii)	प्रपत्र IV के अनुसार बोलीदाता का प्रमाण पत्र / CERTIFICATE of the BIDDER as per Form IV	
(xiii)	फॉर्म V के अनुसार ब्लैकलिस्ट नहीं होने की स्व-घोषणा Self-Declaration - No Blacklisting as per Form V	
(xiv)	Documents in support of Make in India order 2017 compliance	

सभी दस्तावेज अनिवार्य हैं; किसी भी दस्तावेज को जमा करने में विफलता के परिणामस्वरूप केवल तकनीकी बोली स्तर पर ही बोली को अयोग्य घोषित कर दिया जाएगा।

All the documents are mandatory; failure to submit any document will result in disqualification of the bid at technical bid stage only.

C. बोलीदाताओं के लिए सामान्य सूचना और निर्देश

General Information and Instruction to the Bidders

1. Submission of offers

The Bidder shall submit their proposals in two parts i.e. as **Technical Bid** & **Financial Bid**, as mentioned below:

- i). The tender is a single stage 'Two Bid' document. The **Technical Bid** should contain all the relevant information and desired enclosures in the prescribed format (Form – I). The **Financial Bid** should contain only price Bid (Form – II). In case, any bidder encloses the financial bid within technical bid, the same shall be rejected summarily.
- ii). All information called for in the enclosed forms should be furnished against the respective columns in the forms. If information is furnished in a separate document, reference to the same should be given against respective columns in such cases. If any particular query is not applicable, it should be stated as 'Not Applicable'. However, the bidders are cautioned that not giving complete information called for in the tender forms or not giving it in clear terms or making any change in the prescribed forms or deliberately suppressing the information may result in the bidder being summarily disqualified.
- iii). The Tenders should be typewritten. There should not be any overwriting, cutting, or interpolation. Correction, if any, shall be made by neatly crossing out, initialing, dating and rewriting. The name and signature of bidder's authorized person should be recorded on each page of the application. All pages of the Tender Document shall be numbered and submitted as a package along with forwarding letter on agency's letterhead.
- iv). Bidders must keep their offer open for a minimum period of 90 days from the date of opening of the tender, within which the bidders cannot withdraw their offer. However, this period may be extended further, if required, by mutual agreement from time to time.
- v). References, information and certificates from the respective clients certifying technical, delivery and execution capability of the bidder should be signed and the contact numbers of all such clients should be mentioned. The NBEMS may also independently seek information regarding the performance from the clients.
- vi). The bidder is advised to attach any additional information, which he/she thinks is necessary in regard to his/her capabilities to establish that the bidder is capable in all respects to successfully complete the envisaged work. The Bidder is however, advised not to attach superfluous information. No further information will be entertained after Tender Document is submitted, unless the NBEMS calls for it.

- vii). **Incorrect or misleading information:** If the bidder deliberately gives incorrect or misleading information in their tender or wrongfully creates circumstances for the acceptance of the tender, NBEMS reserves the right to reject such a tender at any stage and appropriate administrative action would be taken by NBEMS.
- viii). Even though agency may satisfy the qualifying criteria, it is liable to disqualification if it has record of poor performance or not able to understand the scope of work etc.
- ix). The Tender Document can be downloaded from NBEMS's web site (www.natboard.edu.in) or Central Public Procurement Portal (<https://eprocure.gov.in/> and be submitted 'offline'.
- x). The Technical and Financial bids should be kept separately in sealed envelopes and both of these envelopes should be kept in one Master Envelope, super scribing **"Tender for Supply, Installation, Testing and Commissioning of New Passenger Lift (elevator) and Buyback of old Non-serviceable Passenger Lift"** so as to reach proposal to **The Honorary Executive Director, National Board of Examinations in Medical Sciences, NAMS Building, Ansari Nagar, New Delhi – 110029 before 05/07/2024 12 noon (Last Date)**. Late tenders shall not be accepted. The technical bid shall be opened as per schedule mentioned above, in presence of bidders who may like to be present.
- xi). Apart from the original quotation to be submitted in the manner detailed above, no copies should be sent to any other office of NBEMS. Such offers will not be valid quotations. Offers not submitted in the standard formats given in the Tender Document will be summarily rejected. NBEMS shall not be responsible for any postal delay or non-receipt / non-delivery / incomplete Bid documents. No further correspondence on this will be entertained.
- xii). The payment shall be in Indian Rupees and shall be paid only after successful completion of work without error and delays as per the procedure mentioned in the Tender Document. No advance payment shall be made.
- xiii). Bidders are neither allowed to join hands to participate in the tender nor allowed to submit multiple bids. Bidding by the firms having common partners will be treated as multiple bids. In case of detection of such, their bid (s) is/are liable to be rejected. Bidding through consortium is not allowed.
- xiv). NBEMS reserves right to award the work/cancel the award without assigning any reason. In case of differences, if any, the decision of the NBEMS shall be final. The contract can be terminated at any point of time, in case of unsatisfactory service.

2. Price Quotation

- a) Bidder shall indicate prices as specified in format at **Annexure II**.
- b) All prices/rates should be clearly written both in figures and in words. Failure to write prices/rates both in figures and in words shall render the tender liable for rejection. Bidders should avoid alterations/corrections in the prices/rates submitted by them. However, if alterations / corrections in prices/rates are inescapable each alteration / correction should be indicated both in figures and in words and duly attested under the full signature of the Bidder / Authorized Signatory.
- c) In case of a discrepancy between the prices/rates in figures and words, the prices/rates in words will be considered correct.
- d) The prices/rates quoted shall be firm throughout the period of the validity of the offer and shall not be subject to any variation/revision.

3. Security Deposit/EMD

- a) All Bids must be accompanied by Earnest Money Deposit in the form of Demand Draft issued by any scheduled/nationalized bank drawn in favor of 'National Board of Examinations in Medical Sciences'.
- b) Bidders seeking exemption being an MSE, must attach relevant proof alongwith their bids.
- c) Performance Security deposit shall be as per guidelines of Govt. of India.

4. Acceptance of offer

NBEMS reserves the right to accept any bid under this tender in full or in part, or to reject any bid or all bids without assigning any reason.

5. Evaluation Process

- a) Detailed technical evaluation shall be carried out by Tender Evaluation Committee pursuant to Technical prerequisite /criteria and other conditions in the Tender Document to determine the substantial responsiveness of each 'Bidder'. For this clause, the substantially responsive bid is one that conforms to all the eligibility terms and conditions (mandatory as well as preferable/optional) of the tender without any material deviation.
 - i). Technical Proposal Evaluation:
 - (a) As a first step, the Documents of each bidder would be evaluated against the eligibility criteria mentioned in the Tender Document and requirements of NBEMS.
 - (b) Thereafter the **Proposal/Synopsis Document** submitted by each bidder shall be evaluated by the Technical Expert appointed by the NBEMS. Only technically passed proposals shall be considered for further evaluation, failing which the bid shall be disqualified on Technical Grounds.

- (c) The Bids having cleared during the evaluation process as indicated at (a) and (b) shall be declared as '**Technically Compliant**'. The bids of only Technically Compliant Bidders shall be considered for further processing.
- (d) The result of the Technical Evaluation and Dates of Financial Bid Opening shall be notified through NBEMS Website.

ii). Financial Proposal Evaluation:

Financial Bids of only Technically Compliant offers shall be opened at NBEMS Dwarka Office as per the schedule, for further scrutiny, evaluation, ranking and placement of contract.

6. Payment Terms

The payment shall be made against the services provided by firm, subject to the following terms and conditions:

- i). The payment towards New Passenger Lift (elevator) shall be made after successful delivery, installation and testing of the Elevator, in accordance with the Financial Bid submitted by the bidder and rates accepted by the NBEMS.
- ii). The payment towards the **Comprehensive Maintenance Charges (CMC)** shall be payable on Quarterly Basis at the end of each quarter, based on the satisfactory report from the Concerned Section of NBEMS.
- iii). No request for extra payment on account of increase in price on whatever account will be entertained.
- iv). The price offered by the bidders will be inclusive of all expenses/ cost. Only GST will be payable extra (if applicable).
- v). TDS shall be deducted at applicable rates as per norms.
- vi). NBEMS reserves the right to deduct amount from the bill raised by the firm as may be considered reasonable for unsatisfactory services or delay in providing of services or Liquidated Damages. The decision of NBEMS will be the final in this regard.

7. General clauses

a) **Penalty Clause / Liquidated Damage**

- i). Delay on part of Bidder in performance of its delivery obligations shall render the Bidder liable to the imposition of penalty, if an extension of time is not agreed upon.

- ii). If the delay adversely affects NBEMS in any way, the performance security deposit shall be forfeited and other legal action would be initiated as per terms and conditions of contract. The NBEMS may rescind this part of the contract and shall be free to get it done from any other agency at the risk and cost of the Bidder.

b) **Integrity Pact**

The Bidder should be willing to enter into an integrity pact with the NBEMS, not to resort to any corrupt practices in any aspect/stage of the contract. The Bidder should commit itself to the promise:

- i). Not to offer any benefit to the employees of NBEMS;
 - ii). Not to enter into any undisclosed agreement or understanding with other bidders with respect to prices, specifications, certifications, subsidiary contracts; etc.
 - iii). To disclose the name and address of agents and representatives in India and Indian Bidder to disclose its foreign principals or associates;
 - iv). To disclose any past transgressions committed over the specified period with any other company in India or Abroad that may impinge on the anti-corruption principle;
- Integrity Pact lays down the punitive actions for any violation.

c) **Confidentiality**

- i). The Bidder and their personnel shall not, either during implementation or after completion of the project, disclose any proprietary or confidential information to any third party relating to the services, agreement or the NBEMS's business or operations. The legal liability for breach of confidentiality by the bidder and its employees solely lies with the bidder.
- ii). All documents, information, reports, drawings etc. relating to the assignment would be handled and kept strictly confidential and should not shared / published / supplied or disseminated in any manner to any third party

d) **Resolution of Disputes**

- i). The NBEMS and the Bidder shall make every effort to resolve amicably by direct informal negotiation, any disagreement or dispute that may arise between them under or in connection with the Contract.
- ii). If, after 15 days from the commencement of such informal negotiations, the NBEMS and the Bidder are unable to resolve,

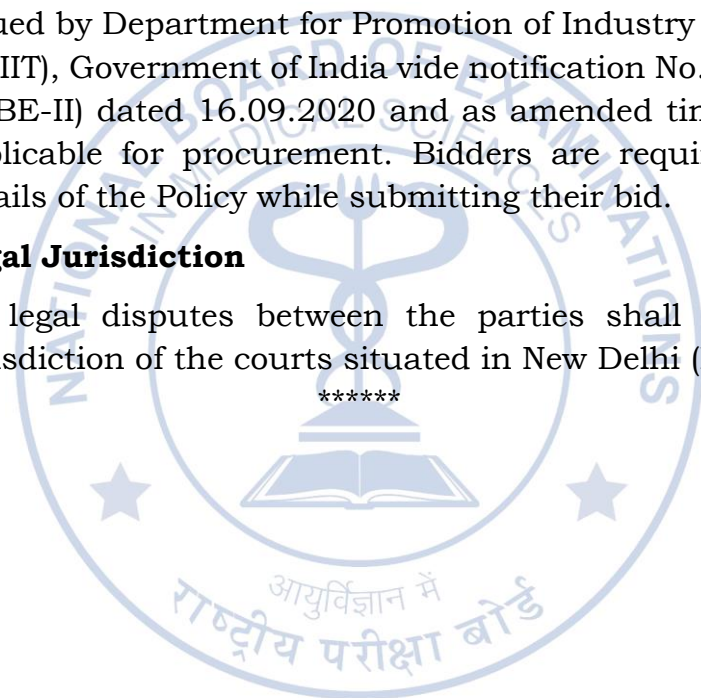
amicably a contract dispute, either party may require that the dispute be referred for resolution to the formal mechanism in all matters and disputes arising there under, the sole arbitrator shall be mutually agreed upon by the parties in writing, who shall decide the claim and its decision shall be final and binding on both the parties. However, during the period of doubt, disagreement or dispute, both the Bidder and the NBEMS shall ensure that the Project/contract continue in a normal way. Such doubts, disputes and disagreement shall not give any reason or freedom to either the NBEMS or the Bidder to interfere in or prevent normal functioning of the Project.

e) **PUBLIC PROCUREMENT (PREFERENCE TO MAKE IN INDIA) ORDER (PPP-MII Order)**

Public Procurement (Preference to Make in India), Order 2017 issued by Department for Promotion of Industry and Internal Trade (DPIIT), Government of India vide notification No. P-45021/2/2017-PP(BE-II) dated 16.09.2020 and as amended time to time shall be applicable for procurement. Bidders are required to go through details of the Policy while submitting their bid.

f) **Legal Jurisdiction**

All legal disputes between the parties shall be subject to the jurisdiction of the courts situated in New Delhi (India) only.



Form I: PRE-QUALIFICATION-CUM-TECHNICAL BID

Sr. No	Particulars	Details		
1	Name of the Bidder Firm			
2	Address			
	Telephone No. / Fax No.			
	E-Mail Address:			
3	Name & Address of the officer to whom all references shall be made regarding this tender			
	Telephone / Fax / Mobile			
4	Type of Firm (Proprietorship/ Partnership/Pvt. Ltd./Ltd. etc.)			
5	Earnest Money Deposit (EMD)			
6	Registration Details (Attach relevant documents):			
	Document Type	Registration No. & Date	Details	
			Yes/No	At Page No.
	a) Company Registration No.			
	b) PAN Number			
	c) GSTIN			
	d) MSME/NSIC Registration			
	e) License			
7	OEM Authorization Letter	Make:		
8	Documents in compliance of Make in India Order 2017	Details:		
9	Proposal/Synopsis Document	Remarks:		
10	Quality Certifications (if any)			
11	Annual Turnover for the last three Financial years	Turnover (In INR)		
	a) F.Y. 2020-21*			
	b) F.Y. 2021-22*			
	c) F.Y. 2022-23*			
12	Experience Details:			
	Organization	Qty.	Value	Completion Date

* Attach Balance Sheet, P&L A/c and ITR or Certificate from CA for all FYs.

I certify that the above particulars are correct. In the event of any information found to be incorrect, NBEMS is at liberty to reject the proposal.

Date:

Signature: _____

SEAL:

Name & Designation: _____

Form II: FINANCIAL BID

I/We, on behalf of M/ssubmit our Financial Bid for **Tender for Supply, Installation, Testing and Commissioning of New Passenger Lift (elevator) and Buyback of old Non-serviceable Passenger Lift** as per the Scope of work given in this Tender document in accordance with the terms and conditions:

Sr. No.	Description of items	Amount (INR) (Excluding GST)
1	Supply, Installation, Testing and Commissioning of 01 (One) no. of New Passenger Lift (elevator) with 2 Year Comprehensive Warranty (including all Costs), after adjustment of buyback cost of old Non-serviceable Passenger Lift as per Tender.	
2	Comprehensive Annual Maintenance Contract (CAMC*) - 3 rd Year	
3	Comprehensive Annual Maintenance Contract (CAMC*) - 4 th Year	
4	Comprehensive Annual Maintenance Contract (CAMC*) - 5 th Year	
5	Comprehensive Annual Maintenance Contract (CAMC*) - 6 th Year	
6	Comprehensive Annual Maintenance Contract (CAMC*) - 7 th Year	
Total Amount (Excluding GST)		
Total Amount (Excluding GST) in Words _____		

* CAMC to upkeep passenger Lift including all Accessories, **shall commence after Warranty period of two years.**

Note:

- (i) **L1 will be decided based on Total Amount.**
- (ii) Rates to be quoted in Absolute Numbers upto 2 Decimal places only.
- (iii) Quoted rates should be excluding GST, the same will be payable as per prevailing rates, as per norms (if applicable).
- (iv) Quoted rates should be free from pre-conditions regarding payments, etc., otherwise offers are liable to be rejected. Conditional offers will not be accepted.
- (v) Rates are to be quoted strictly as per the above format. No modification is allowed in the format.
- (vi) Statutory Changes in tax rate if any shall be borne by NBEMS. Deductions shall be made by NBEMS as per statutory rates and norms wherever applicable.

We undertake that the rates quoted above by us will not change during the Contract period and its extended period. We also accept the payment schedule/payment terms.

Place: _____ **Signature and Seal:** _____

Date: _____ **Name and Designation:** _____

Form III: Bid Security Declaration

[Department of Expenditure (P.P.D.) OM No. F.9/4/2020-PPD dated 12/11/2020]

To,

The Honorary Executive Director,
National Board of Examinations in Medical Sciences,
Ansari Nagar, New Delhi

Sir,

I/We..... the undersigned, declare that: I/We understand that bids must be supported by a Bid Securing Declaration. I/We accept that I/We may be disqualified from bidding for any contract with you/ NBEMS for a period of two years from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

- a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity or its extended period, if any; or
- b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Bank Guarantee, in accordance with the Instructions to Bidders.
- c) If the bidder is found indulging in any corrupt, fraudulent or other malpractice in respect of the bid; or
- d) If there is a discrepancy between words and figures quoted by the bidder and the bidder does not accept that the amount in words prevails over amount in figure.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

(Sign & Seal of Bidder)

Name of the Bidder : _____

Company Name : _____

(With Full Address) : _____

Date : _____

Place : _____

Form IV: CERTIFICATE of the BIDDER

(issued under Deptt. Of Expenditure, Govt. of India O.M. No. 6/18/2019-PPD dated 23/7/2020)

We, M/s. _____ with registered office at _____ hereby certify the following:

- a) That, our company is a Bidder for the **Tender for Supply, Installation, Testing and Commissioning of New Passenger Lift (elevator) and Buyback of old Non-serviceable Passenger Lift**, floated by the National Board of Examinations in Medical Sciences, New Delhi;
- b) That, M/s. _____ is a firm/company registered in India and is a fully owned Indian company;
- c) That, M/s. _____ is a firm/company of Indian origin and is NOT from a country that shares a land border with India.

Further, that if the above statements are found to be false, M/s. _____ is liable for immediate termination of the Contract and further legal action in accordance to Law.

(Sign & Seal of Bidder)

Name of the Bidder : _____

Company Name : _____

(With Full Address) : _____

Date : _____

Place : _____

Form V: Self- Declaration – No Blacklisting

To,

The Honorary Executive Director.
National Board of Examinations in Medical Sciences,
Ansari Nagar, New Delhi

Sir,

In response to the **Tender for Supply, Installation, Testing and Commissioning of New Passenger Lift (elevator) and Buyback of old Non-serviceable Passenger Lift** to National Board of Examinations in Medical Sciences, I/We hereby declare that presently our firm/company M/s.....is having unblemished record and is not declared ineligible for corrupt & fraudulent practices either indefinitely or for a particular period of time by any State/Central Government/PSU/ Autonomous Body.

We further declare that presently our Firm/Company is not blacklisted and not declared ineligible for reasons other than corrupt & fraudulent practices by any State/ Central Government/PSU/ Autonomous Body on the date of Bid Submission.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken, my /our security may be forfeited in full and the tender if any to the extent accepted may be cancelled.

Thanking you,

Yours faithfully,

Signatures

Name

Seal of the Bidder

Place

Date