The Internal Complaint Committee (ICC) of NBEMS has been re-notified vide NBEMS Office Order no. NBE/Estt./ICC/2020/317 dated 04.08.2023, in accordance with Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.

2. The details with regard to the Act & rules, roles, functions etc of Internal Complaint Committee on Sexual Harassment of National Board of Examinations in Medical Sciences to be uploaded on the NBEMS website. The details are as given below:

**Internal Complaints Committee (ICC) – Sexual Harassment**

**A. Constitution of ICC for considering complaints of sexual harassment of women employees of National Board of Examinations in Medical Sciences.**

The details with regard to the Act & rules, roles, functions etc. of ICC are as given below:

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Title</th>
<th>Download link</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.</td>
<td>DoPT O.M. dated 1st November, 2017 regarding Online Complaint Management system titled “Sexual Harassment Electronic Box (SHE-box)”</td>
<td><a href="https://documents.doptcirculars.nic.in/D2/D02est/11013-7-2016-estIAIII.pdf">https://documents.doptcirculars.nic.in/D2/D02est/11013-7-2016-estIAIII.pdf</a></td>
</tr>
<tr>
<td>4.</td>
<td>Constitution of Internal Complaints Committee (ICC) of National Board of Examinations in Medical Sciences</td>
<td><a href="https://www.natboard.edu.in/">https://www.natboard.edu.in/</a></td>
</tr>
</tbody>
</table>
B. Complaint procedure: -

Complaint regarding Sexual Harassment against women can be made either in paper form or by sending email to icc_nbe@natboard.edu.in. Any aggrieved woman can make written complaint of sexual harassment at workplace to the ICC as per the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.

C. Online link for SH-E-Box – Online Compliant Management System

https://www.shebox.nic.in

D. Contact details of Internal Compliant Committee (ICC):

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Name and designation</th>
<th>Post</th>
<th>Phone No.</th>
<th>Email ID</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Smt. M. Radhika, Assistant Director</td>
<td>Chairperson</td>
<td>011-45493015</td>
<td><a href="mailto:icc_nbe@natboard.edu.in">icc_nbe@natboard.edu.in</a></td>
</tr>
<tr>
<td>2.</td>
<td>Smt. Dilpreet Kaur Sabharwal, Section Officer</td>
<td>Member</td>
<td>011-45491403</td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>Smt. Pooja Dalal, Section Officer</td>
<td>Convenor</td>
<td>011-45493071</td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td>Smt. Swapna Shukla, Junior Assistant</td>
<td>Member</td>
<td>011-45491402</td>
<td></td>
</tr>
<tr>
<td>5.</td>
<td>Dr. Vinutha T. Gowda</td>
<td>External Member</td>
<td>9968599250</td>
<td><a href="mailto:vinuthabiochem@gmail.com">vinuthabiochem@gmail.com</a></td>
</tr>
</tbody>
</table>

(Suresh Kumar K)
Additional Director (Admin.)

Distribution:

1. O/o the Hony. Executive Director
2. O/o the OSD to President-NBEMS
3. I/e of IT Section – Request to upload on NBEMS website.
4. ICC Committee Members
5. Official Language Section – for Hindi translation
6. Concerned File/Office Memorandum File
OFFICE ORDER

In supersession to Office order No. EDO/NBE/2020/244 dated 06.08.2020, for compliance to the provision of the sexual harassment of women at workplace (Prevention, Prohibition & Redressal) Act 2013 vide Gazette notification no. 18 dated 23rd April 2013, Internal Complaint Committee (ICC) is re-constituted with immediate effect for a period of 3 years.

1. Smt. M. Radhika
   Assistant Director-NBEMS - Chairperson

2. Smt. Dilpreet Kaur Sabharwal
   Section Officer-NBEMS - Member

3. Smt. Pooja Dalal
   Section Officer-NBEMS - Convenor

4. Smt. Swapna Shukla
   Junior Assistant-NBEMS - Member

5. Dr. Vinutha T. Gowda
   Senior Scientist
   Division of Biochemistry
   IARI, Pusa, New Delhi-110012 - External Member

2. This has the approval of the Competent Authority.

(Suresh Kumar K.)
Additional Director (Admin.)

Distribution:

1. All the Committee Members (as above)
2. O/o Hony. Executive Director
3. O/o OSD to President-NBEMS
4. Section Officer (OL) – for Hindi translation
5. Concerned File, Office Order File