

**Information Bulletin
&
Application Form
for
Fellowship Exit Exam
2011**



NATIONAL BOARD OF EXAMINATIONS

(Ministry of Health & Family Welfare, Government of India)
NAMS Building, Ansari Nagar, Mahatma Gandhi Marg (Ring Road)
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Cost of Bulletin & Application form: Rs. 750/-

* बैंक प्रगार – बैंक द्वारा इस सूचना बुलेटिन को लेन-देन प्रगार (सगी कर सहित, यदि कोई हो), के गुमतान पर दिया जायेगा

बुलेटिन के प्रकाशन की तिथि पर लेन-देन प्रगार निम्नानुसार है :-

1.इंडियन बैंक – रु. 20/- प्रति सूचना बुलेटिन

* Bank Charges –The bank provide this Information Bulletin may levy a transaction fee (inclusive of taxes, if any).

The transaction fee on the date of publication of this Bulletin is as follows:

1. Indian Bank – Rs.20/- per Information Bulletin
2. Axis Bank - Rs.70/- per Information Bulletin

INDEX

1. Introduction	2
2. Information for candidates	3
3. Objectives of Fellowship Programme	6
4. Last date for submission of form.....	7
5. Pattern of Examination	8
6. Fee Structure.....	9
7. Eligibility Criteria.....	10
8. Declaration of Result	11
9. Address for correspondence.....	12
10. Instructions to Fill Application Form13
11. Check List.....	14
12. List of FNB Specialties in which FNB Exit Examinations 2011 Shall be conducted.....	15

ANNEXURES :

Annexure – I List of Indian Bank Branches for Fee Deposition.....	16
Annexure – II Format of Provisional Training Completion Certificate.....	20
Annexure – III Format of Final Training Completion Certificate.....	21
Instruction for the photograph.....	Back Cover

1. INTRODUCTION

The National Board of Examinations is an autonomous organization established by the Ministry of Health and Family Welfare, Govt. of India.

The prime objective of the Board is to conduct high uniform standard of Postgraduate and Post-doctoral examinations in various disciplines of modern medicine and allied sciences on an all India basis leading to the award of Diplomate of National Board/Fellow of National Board.

The emphasis is on evaluating professional ability and practical application of sound theoretical knowledge in the practice of the specialty a candidate is certified in.

2. INFORMATION FOR CANDIDATES

- 2.1. Fellowship Exit Examination (FNB) is an exit examination leading to the award of Fellowship of National Board qualification.
- 2.2. The examinations are held as per the schedule of examination is prescribed by the Board from time to time.
- 2.3 Applications for the examination should definitely reach NBE by the specified date. There is no provision for condoning any kind of delay including postal delay.
- 2.4. Statements made by the candidate in the application form shall be certified by the head of the institution/gazetted officer at the appropriate place and the application shall be supported by the relevant documents. Candidates who are not in service shall get their forms certified by a Gazetted Officer.
- 2.5. Applications of candidates producing false or fabricated records will not be considered and candidates may be further debarred from appearing in any future examinations.
- 2.6 Candidates should go through the bulletin carefully for eligibility criteria before contacting the Board's Office. Queries pertaining to eligibility and other issues will only be entertained if the information requested is not given in bulletin or on website www.natboard.edu.in.
- 2.7. Incomplete applications or applications not in accordance with instructions will not be considered. **The examination fee will not be refunded in such cases.**
- 2.8. Applications in original along with enclosures received after the due date will not be entertained and will be returned as such to the sender. Fee will not be carried forward to a future date. Only examination fees will be refunded in such cases.
- 2.9 Candidate found to be ineligible at any stage of examination will not be permitted to appear in the examination. In an unlikely event of any ineligible candidate appearing and/or being successful in the examination, the results/candidature of such candidate shall be cancelled and/or are deemed to be cancelled.
- 2.10. Instructions in the information-bulletin are liable to changes based on decisions taken by the Board from time to time.

- 2.11 NBE reserves the right to withdraw permission, if any, granted inadvertently to any candidate who is not eligible to appear in the FNB examinations even though the admit card/roll number has been issued or name/roll number is displayed on the website of the Board.
- 2.12 Candidates' eligibility is purely provisional & is subjected to the fulfillment of meeting eligibility criteria as prescribed by the Board.
- 2.13 NBE reserves its absolute rights to alter the examination schedule, pattern, policy and guidelines at any time during the continuation or after the completion of FNB training. The candidate shall have no right whatsoever for claiming /deriving any right from past or present schedule, policy and guidelines of National Board of Examinations.
- 2.14 The existing schedule, pattern, policy and guidelines are for ready reference only but in no way they are or are ought to be treated as representative or acknowledgment of fact that NBE is bound to follow the same in future.
- 2.15. In case of any ambiguity in interpretation of any of the instructions/terms/rules/criteria regarding the determination of eligibility/conduct of examinations/registration of candidates/information contained herein, the interpretation of the National Board of Examinations will be final and binding.
- 2.16. Request for change in date/center of examination will not be entertained under any circumstances.
- 2.17 Absentees from the examination will get their examination fee forfeited
- 2.18. Photocopy of the filled in application form may be retained by the candidate for future use/correspondence.
- 2.19. All certificates (photocopies) should be attested by a Gazetted Officer. Unattested/Uncertified copies will not be accepted under any circumstances.
- 2.20. Result and Roll number for FNB Examinations may also be seen on the website www.natboard.edu.in
- 2.21. Candidates are advised to carry a Photo Identity issued by any Government Agency like Passport, Driving License, Voters' ID card etc., the staff/officers on exam duty at examination centers are authorized to verify the identity of candidates.**

- 2.22. All Payments are to be made by challan only, in favour of **National Board of Examinations** and deposited at selected branches of Indian Bank (Annexure- I).
- 2.23. Candidates should ensure before applying for the FNB Exit Examination that they are duly registered by the National Board of Examinations for pursuing Fellowship Programme at designated institution and have been issued a letter of registration to this effect.
- 2.24. Candidates are advised to verify the status of the hospital/institute as a NBE accredited center for FNB program. NBE shall not be liable for any claim resulting from admission to a course not recognized by NBE or admission to a hospital not possessing valid accreditation for any particular course or specialty.
- 2.25. All the correspondence should be addressed to the Executive Director, National Board of Examinations, Mahatma Gandhi Marg, Ansari Nagar, New Delhi-110029. Candidates are requested to kindly super scribe the envelope with Subject matter of the correspondence for expeditious processing.
- 2.26. Unfair means includes canvassing for support of a candidate with examiners of FNB Exam/NBE office/any other functionary/use of electronic gadgets as Mobile Phones during exam/impersonation/use of study aids as books/notes etc. during exam./Influencing any functionary of exam system/any other act intended to breach the sanctity of examinations process.
NBE reserves its absolute rights to take panel action under applicable civil/criminal procedure/guideline or any other action deemed appropriate against candidates found using unfair means.
- 2.27. **The jurisdiction for court cases/disputes shall be within the exclusive jurisdiction of competent courts at Delhi/New Delhi.**

3. OBJECTIVES:

1. To facilitate and encourage our young post-graduates aspiring to learn skills and competencies in their area of interest.
2. To provide highest quality of specialty services comparable to any country in the world.
3. To recognize “Centre(s) of Excellence” and to identify experts in various sub-specialties and allied sciences.
4. To create a forum for high level scientific interaction between expert groups.
5. To facilitate and encourage our young post-graduates aspiring to provide higher level of specialized services in own country.
6. To prevent brain drain of qualified medical professionals leaving our country for further academic achievements.
7. To improve and promote the existing medical institutions in India to perform high professional services in various fields.
8. To promote medical research and Innovations adaptable to the socio-economic status and culture of our country.
9. To conduct evaluation by appropriate mechanism for assessment of training programme before certification as specialist by the National Board of Examinations.

4. LAST DATE OF SUBMISSION OF APPLICATION/ SCHEDULE OF EXAMINATION

Last Date of submission of application form for:

FNB EXIT EXAMINATION:

4th March, 2011.

Applications must reach the NBE office by the close of office on the cut-off date mentioned above. No concession shall be given on any ground including postal delays or delivery delays.

Date of Examination :

Schedule of Examination for each specialty will be informed to concerned candidates through letters sent by SPEED POST and also through NBE website www.natboard.edu.in, as and when the examination centres are decided.

5. EXAMINATION

Pattern, scheme of exam and dates/venue of exam centre shall be sent to eligible candidates along with admit card.

6. FEE STRUCTURE

Application forms can only be downloaded from website of National Board of Examinations www.natboard.edu.in

Examination fee of Rs. 4500/- Four Thousand and Five Hundred is required to be paid vide challan / pay-in-slip at any branch of Indian Bank OR Axis Bank.

Rs. 750/- Seven Hundred & Fifty as cost of Information Bulletin for Internet download charges to be paid by bank challan/pay-in-slip.

NBE copy of pay-in-slip is required to be submitted in original, along with application form.

7. ELIGIBILITY :

FNB training: Candidates who have undergone training as a FNB trainee at any National Board of Examinations accredited institute after having registered with the Board as a FNB trainee and are completing their prescribed (as per registration letter) training as FNB trainee by the 15th May 2011 can undertake the Board's exam in the same sub-specialty subjected to completion of training by the date mentioned & submission of certificate to this effect.

Submission of Training Completion Certificate for FNB trainees is *an essential pre-requisite. In case the candidate does not submit the training completion certificate (as per applicable format given in Annexure II & III) with the application form, his/her application may be rejected and fees forfeited.*

Ex- candidates are required to submit copy of training completion certificate as per Annexure III.

Candidates not finishing FNB training at the time of submitting application are required to submit provisional training completion certificate as per format in Annexure II and also required to submit Annexure III within 15 days of completion of their training.

All candidates registered with the Board have to submit a self-attested copy of the registration letter/registration number issued by NBE with the application form for EXIT exam.

Ensure that FNB training completion certificates MUST be issued on an OFFICIAL LETTERHEAD under signature and stamp of Dean/ Principal / Medical Superintendent/ Head of the Institution/ Director only, as per the prescribed format.

8. DECLARATION OF FNB EXIT RESULTS

FNB EXIT is a qualifying examination. Results of FNB EXIT examinations are declared as PASS/FAIL. The details of marks obtained/grading in Exit Examinations will be provided to unsuccessful candidates only.

There will be no re-evaluation or rechecking/retotaling of papers. The results can also be seen on website www.natboard.edu.in or at the (Ansari Nagar) office of the Board. The signed copy of results shall be treated as final to all intents and purposes.

Candidates successful in the Exit Examination are sent Provisional Certificate of Passing FNB individually by Speed Post. Under normal circumstances the certificates of passing are dispatched to the candidates **within four weeks of declaration of results**, however, due to unforeseen circumstances, this period may vary.

For duplicate provisional pass certificate, a request letter stating reasons to issue a duplicate certificate, copy of FIR lodged with police authorities for loss of certificate, affidavit in support of application (attested by public notary/oath commissioner/judicial magistrate), fee of five hundred rupees by demand draft favouring National Board of Examinations, payable at New Delhi is required.

Candidates are advised not to canvass or approach the Board for handing over the passing certificate.

Enrolment Fees & Award of FNB Certificates

All successful candidates have to pay enrolment fees of Rs.2000/- (Two Thousand Only), towards enrolment as a Fellow of National Board of Examinations.

The fees is to be deposited by cash at any branch of Indian OR Axis Bank using specialized pay-in-slip available at NBE website www.natboard.edu.in, within one month of passing the FNB EXIT examination.

After enrolment as Fellow of National Board, the FNB Certificates are awarded at a Convocation Ceremony, details for the same are announced separately.

The details of convocation are announced at the website www.natboard.edu.in; Candidates may receive the FNB degree certificate in person at the convocation or in absentia. In case a candidate wishes to obtain FNB in absentia, an absentia fee of Rs. 1500/- is to be paid.

9. ADDRESS FOR CORRESPONDENCE:

Please superscribe your letters/email with FNB - 2011 - (Subject)

Executive Director

National Board of Examinations
NAMS Building, Mahatma Gandhi Marg (Ring Road)
Ansari Nagar, New Delhi- 110029.

Email: mail@natboard.edu.in

Tel : 011-4605-4605

10. INSTRUCTIONS TO THE CANDIDATES FOR FILLING THE APPLICATION FORM FOR FNB EXIT EXAMINATION -2011

1. There are 3 forms & a checklist.
 - a. Computer Readable Scannable Form
 - b. Non-Scannable Form.
 - c. Specimen Form
 - d. Check List
2. Kindly fill your data in **specimen sheet before you fill the Scannable & Non Scannable forms.** (Specimen sheet has to be retained by the candidate)
3. **Only Non-Scannable form, Scannable form and the Check List** have to be submitted along with annexure documents.
4. **The scannable form must be submitted in a separate envelope** No documents /pay-in-slip have to be enclosed with the scannable form. This envelope should then be put in the bigger envelope alongwith the Non scannable form and other documents.
5. Enclose **photocopies of certificates and Pay-In-Slip (NBE copy) with the Non Scannable form.**
6. **The check list as placed below is to be annexed with the application form to be submitted to the NBE office.**

11. CHECKLIST

TICK THE ENCLOSURES

1. Pay-In-Slip (NBE copy)
2. Scanable Form
3. Non-scanable form
4. FNB Training completion certificate.
5. Documents supporting registration with the Board – Copy of Letter of Registration issued by the NBE.

(Enclose Attested/Self-Certified Photocopies only)

Self Certificate

I have read the instructions given in the Bulletin of Information and I am eligible to appear in the FNB-EXIT examination.

I have completed/shall be completing my 2 years FNB training on _____.

Name & Signature of the candidate _____

12. LIST OF FNB Specialties in which FNB Exit Examinations 2011 shall be conducted.

1. Critical Care Medicine
1. Reproductive Medicine
2. Cardiac Anesthesia
3. Minimal Access Surgery
4. Vitreo-Retinal Surgery
5. Interventional Cardiology
6. Pediatric Cardiology
7. Spine Surgery
8. Hand & Micro Surgery
9. Trauma Care
10. Pediatrics Hemato Oncology
11. Pediatrics Intensive Care
12. Laboratory Medicine
13. Infectious Diseases
14. High Risk Pregnancy & Perinatology
15. Pediatric Cardiology

Annexure - II

Format of Training Completion Certificate to be furnished by all FNB Candidate who have undergone Two/ Three Years of training in Medical College or hospital/ medical institute accredited by NBE for FNB training.

NOTE: This certificate is to be furnished on the OFFICIAL LETTERHEAD of Dean/Principal / Medical Superintendent/ Head of the Institution/ Director

Ref. No.

Date:

To,

The Executive Director
National Board of Examinations
(Ministry of Health & Family Welfare, Govt. of India)
Ansari Nagar, Mahatama Gandhi Marg (Ring Road)
New Delhi-110029

Sub: Furnishing of FNB Training Completion Certificate (Provisional)

Sir,

It is certified that Dr. _____ Son/
Daughter/Wife of _____ who was registered
with the Board w.e.f..... vide Registration Number
_____ for Two years training in the specialty of
_____ in our hospital/institution, joined the course on
_____ and **will be completing** mandatory Two years of training on
_____.

It is also certified that the candidate has worked during the above stated period as a resident doctor strictly in accordance with leave guidelines of NBE

Yours sincerely

Signature _____

Name & Designation _____

Seal/ Stamp of Institution _____

Annexure- III

Format of Training Completion Certificate to be furnished by all FNB Candidate who have undergone Two/ Three Years of training in Medical College or hospital/ medical institute accredited by NBE for FNB training.

NOTE: This certificate is to be furnished on the official letterhead of Dean/ Principal / Medical Superintendent/ Head of the Institution/ Director

Ref. No.

Date:

To,

The Executive Director
National Board of Examinations
(Ministry of Health & Family Welfare, Govt. of India)
Ansari Nagar, Mahatama Gandhi Marg (Ring Road)
New Delhi-110029

Sub: Furnishing of FNB Training Completion Certificate (Final)

Sir,

It is certified that Dr. _____ Son/
Daughter/Wife of _____ who was registered
with the Board w.e.f.....vide Registration Number
_____ for Two years training in the specialty of
_____ in our hospital/institution, joined the course on
_____ and **has completed** the mandatory Two years of training on
_____.

It is also certified that the candidate has worked during the above stated period as a resident doctor strictly in accordance with leave guidelines of NBE

Yours sincerely

Signature _____

Name & Designation _____

Seal/ Stamp of Institution _____

*** फोटोग्राफ के लिए निर्देश**

- आवेदन पत्र के निर्धारित स्थान पर अपना फोटो चिपकाए तथा उस पर अपना नाम एवं तिथि लिखें
- तिथि 15 मई, 2009 को अथवा उसके बाद की होनी चाहिए

*** INSTRUCTION FOR PHOTOGRAPH**

- Photograph to be pasted on the application form must bear name plate with name & date on it.
- Date must be on or after 1st January, 2011





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